



ShineKids Preschool Welcomes You!

Welcome to the ShineKids Preschool Family! Our mission is to help parents prepare children for kindergarten in a loving Christian atmosphere. We appreciate the opportunity to get acquainted with your entire family. There will be opportunities for everyone to get involved in your child's preschool education this school year. We will have a Thanksgiving feast, Christmas festivities, field trip/fun day, art show, and end of the year program. You are also invited to participate in church activities. We will have a fall harvest party at a local farm and Easter egg hunt.

We are working to create an environment that encourages self-expression, individuality, and uniqueness. As the public school requires more of our children, it is important that children have opportunities to learn and grow in preparation for their future education. We strive to give children the necessary tools to have a successful beginning while also having fun!

Our curriculum includes many different themes. Many of our themes include art, science, and social studies related material. In addition, we teach pre-reading and math skills throughout the year. We also include Bible stories and Bible verses.

Thank you for choosing ShineKids Preschool!

Sincerely,
The Preschool Staff

Preschool Staff 2026-2027

Meet the Staff!

Mrs. Jennifer Rhine: Director and Pre-K Co-teacher

Mrs. Jen loves teaching at ShineKids Preschool. "It's such a privilege and joy to be able to share Jesus as my job!" Mrs. Jen taught preschool for twelve years at St. Paul's Christian Preschool and for two years at Preschool Express. After graduating from college she taught 2nd grade for the School District of Lancaster before having children, who are now both adult age. Her daughter teaches children in Vietnam online and her son lives in a group home in Philadelphia. She loves working with children of all ages but teaching preschool is her favorite!

Ms. Kym Yeager: 3/4 Year Old and 2.5/4 Year Old Co-teacher

Ms. Kym teaches in our ShineKids children's ministry on Sunday mornings. She has been in the preschool field for over 20 years, most recently teaching 2 year olds at Kids Express Preschool before her youngest son was born. Ms. Kym has held positions at the Jewish Community Center, Learning Ladder, and Small Wonders. She worked the after school program at New Danville Mennonite. Ms. Kym has three children ages 27, 13, and 7, and she also has a 8 year old granddaughter. She is looking forward to a wonderful and fun school year getting to work with our awesome ShineKids parents and preschoolers.

Mrs. Kelly Forry: Bookkeeper and Pre-K Teacher Co-teacher

Mrs. Kelly is looking forward to teaching in the Pre-K class again. She is our resident science professor! She has helped with children's church and cooking camp and other children's activities at the church for years. She has three kids, two in high school and one in elementary school. Mrs. Kelly's education and professional background is in science, and she is excited to share her passion with science with the kids.

Miss Lauren Rogers: 3/4 Year Old and 2.5/4 Year Old Co-teacher

Miss Lauren is so excited for this school year! She has attended the Church of God in Landisville as long as she can remember. She works Sunday mornings with the children at the church. She has two step-sons in elementary school and a daughter, Eden who will be in the 3/4 year old class! Miss Lauren graduated from Millersville University with a bachelors degree in Public Relations and has always loved working with children.

Ms. Candice Quinn: Administrative Assistant

Candice is a mom to three sweet boys—Sutton, a third grader; Ellis, who is a Pre-K student at ShineKids; and Beckham, a busy two-year-old who also attends ShineKids. As a ShineKids mom herself, Candice understands the joys and questions that come with choosing a preschool for your child and is passionate about helping families feel welcomed and supported.

Candice is a graduate of Lancaster Bible College, where she earned dual degrees. She has experience teaching both music and preschool and brings her love for children, education, and families into her role at ShineKids.

Stop by the office anytime to say hello—she would love to meet you!

School Hours

Pre-K Class: Tuesday, Wednesday, and Thursday from 9:00am to 11:30am

Teachers will be at the double doors from 9:00am to 9:10am to open the doors and welcome the Pre-K class. The children walk to the gym by themselves. If your child will be late or needs to leave early, please arrange this with your child's teacher. Doors will be locked.

Children will be dismissed through the same doors at 11:30am. Please wait outside for the teacher to dismiss each child individually. If the caregiver changes, please let the teachers know who will be picking up the child.

3/4 Year Old Class: Tuesday and Thursday from 9:00am to 11:30am

Parents should walk their child to the classroom. Teachers will open the doors from 9:00am to 9:10am for parents to enter.

Children will be dismissed at 11:30am. Caregivers should pick up their child at the classroom. If the caregiver changes, please let the teachers know who will be picking up the child.

2.5/4 Year Old Preschool Class: Wednesday from 9:00am to 11:30am

Parents should walk their child to the classroom. Teachers will open the doors from 9:00am to 9:10am for parents to enter.

Children will be dismissed at 11:30am. Caregivers should pick up their child at the classroom. If the caregiver changes, please let the teachers know who will be picking up the child.

Lunch Bunch: 11:30am to 1:00pm

Children must bring a ready to eat meal to Lunch Bunch. We will place lunches on a cart when children arrive to school. Please label your child's lunch box. We will not refrigerate or heat food for lunch. Children will be dismissed at the double doors near the gym at 1:00pm when class is over. Please be on time!

School Payment Policies

Pre-K Class

Tuesday, Wednesday, and Thursday from 9:00am to 11:30am
\$1080.00 yearly tuition

\$360 payments due- Sept. 15, Dec. 15, Mar. 15

\$50.00 nonrefundable registration fee

3/4 Year Old Preschool Class

Tuesday and Thursday from 9:00am to 11:30am
\$750.00 yearly tuition

\$250 payments due- Sept. 15, Dec. 15, Mar. 15

\$50.00 nonrefundable registration fee

2.5/4 Year Old Preschool Class

Wednesday from 9:00am to 11:30am

\$390.00 yearly tuition

\$130 payments due- Sept. 15, Dec. 15, Mar. 15

\$50.00 nonrefundable registration fee

Lunch Bunch

Tuesday, Thursday, and/or Friday from 11:30am to 1:00pm

\$180.00 yearly tuition for one day. \$360 yearly tuition for two days.

\$60 or \$120 payments due- Sept. 15, Dec. 15, Mar. 15

Please pay online at www.landisville.church. Click on the "give" link. Click where it says "give now." Choose "preschool tuition" on the menu.

**Our school day ends at either 11:30am or 1:00pm. Please pick up on time. Many children get anxious if their caregiver is not there when the class is dismissed. If you are late more than one day, you will be charged \$8 each day you are more than ten minutes late.*

**We will NOT give refunds if you choose to remove your children from the preschool after you have already paid for tuition.*

Prompt payments are expected. If there is a financial problem, please speak to us before your payment is due. Missed payments will result in your child not being allowed to attend class until paid.

Helpful Information

Appropriate Dress

Think of your child's comfort and provide simple clothing **without** complicated buttons, zippers, or belts. Pants with elastic are the best for self independence as the children learn to use the restroom. Since some of our art materials and activities are "messy," you will want your child to wear washable clothing. Sneakers or rubber-soled shoes are best for play. Children play better if shoes have backs to them. While crocs are fun, children often trip in them. Please **no** flip flops! We recommend that you mark your child's name in all outerwear garments. Please have an extra set of clothes in your child's backpack in a ziplock bag with their name on it.

Backpacks, Lunch Boxes, and Water Bottles

We recommend that your child bring a backpack to school each day with the child's name clearly labeled. Please make sure the backpack is **BIG** enough to hold a full sheet of paper easily. Please check your child's backpack after school each day. Lunch boxes should be labeled for Lunch Bunch.

Water bottles are not necessary to bring for class. We will provide students with water upon request and at snack time. Water bottles may be brought for Lunch Bunch. **Please no metal water bottles.**

Birthdays

We celebrate birthdays in school. Please have your child bring in a birthday treat on or near your child's birthday. **Please do NOT bring cupcakes or cake.** (We will notify classes about allergies.)

Dismissal

All parents will receive a form to list the people qualified to pick up your child at the beginning of the school year. We will not dismiss children with any person not listed on the form. If an additional person needs to be added, please notify us ahead of time. We may ask for identification if we are unfamiliar with a person.

The church doors are locked during school hours. If you need to contact the school please call (717) 898-8144 or text or email your individual teacher.

Weather Days

In the event that Hempfield School District should have a 2 Hour Delay or weather-related closure or virtual day, our preschool is **closed**. We will do our best to email or text parents. Please check Hempfield's website.

Make Up Days

The Two Year Old Class has one extra day built into the school year as an illness/weather day. The 3/4 Year Old Class has an extra two days built into the school year as illness/weather days. The Pre-K Class has three extra days built into the school year as illness/weather days. We will **not** make up other illness/weather days.

Tuition for the Two Year Old Class includes 30 school days, the 3/4 Year Old Class includes 60 school days, and the Pre-K Class includes 90 school days.

Illnesses

- Illnesses spread rapidly at this age- children who have heavy coughing, thick green or yellow mucus running from the nose, fever, and/or a sore throat should not be in school. Please be considerate of children, families, and staff and keep your sick children at home until they are well for at least 24 hours.
 - If your child tests positive for Covid-19 or is exposed to someone who has tested positive, please keep your child at home and contact the school immediately. We will follow the CDC guidelines for isolation, masking, and returning to class (understanding that these guidelines are fluid and may change throughout the year).
- If a student at the school tests positive and your child is exposed, we will notify you immediately with as much information as we can provide (names will be kept confidential in keeping with HIPAA regulations), as well as recommendations for next steps.
- If a class would need to be closed because of illness, families will be notified and classes will be made up as needed.
 - Please notify the preschool at (717) 898-8144 or your child's teacher to let us know if your child will be absent.

Special Events

You will be notified of special events ahead of time. You will receive information about extra fees, special clothing, or departure/arrival times. If you have any questions please talk to your child's teacher prior to the day of the event. Parents are responsible for behavior and emergencies during special events.

Liability Policy

In the event of illness or accident which requires immediate medical treatment, at a time when the parent cannot be located, the staff will administer first aid and/or call an emergency vehicle as they judge necessary and will not be held responsible. This is done with the understanding that every attempt will have been made to contact parents, the child's physician, and the listed emergency contacts.

Sharing

From time to time the children will have opportunities to tell about items from home with the class. Please do not allow your child to bring toys into the classroom unless it is for sharing. Please **do not** bring any type of gun or weapon for sharing.

Snack Time

The preschool will serve snack each day. We will give water or 100% fruit juice and a snack. We typically serve fruit, vegetables, fruit chews, crackers, cereal bars, or cheese sticks. We do not serve peanuts/nut. We try to stay away from dyes. We also have fun snacks that relate to our themes some of the time! Parent donations are greatly appreciated!

Please bring in one snack in September and one snack in January to help us refill our cabinet with snacks your child enjoys! Thanks so much!

Special Services

ShineKids Preschool wants to assist parents in helping each of our students succeed in the classroom. If we feel a special service or accommodation is needed for your child we will observe your child, share our observations with you, and let you know if we feel that further evaluation is needed. As a parent, you may or may not choose to move forward and have your child evaluated. Our preschool will do everything within our means to accommodate the needs of all of our students, but sometimes there are needs that we can't address without outside help. For example, we are not able to provide a one-on-one aide for any student. If such services are necessary for the success and safety of any child, parents will be asked to arrange for those services through an outside agency and the student will not be permitted to attend until that is in place.

Volunteers in the Classroom

Any parents who wish to help in the classroom must provide a copy of an up to date Criminal and Child Abuse Clearance.

